



CENTRAL TAX BUREAU OF PA, INC  
20 EMERSON LN  
STE 908  
BRIDGEVILLE PA 15017-3498  
20020124 2 2

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\$150172329398s  
ZINGARO'S ITALIAN STORE  
439 RAILROAD ST  
BRIDGEVILLE, PA 15017-2329

LINE 1 - STATE THE NUMBER OF PAYROLL PERIODS DURING THE FILING QUARTER.  
LINE 2 - REPORT THE TOTAL AMOUNT OF LST BEING WITHHELD AND REMITTED WITH RETURN.  
LINE 3 - STATE THE NUMBER OF EMPLOYEES LISTED ON RETURNS.  
LINE 4 - REPORT PENALTY REMITTED WITH RETURN.  
LINE 5 - REPORT INTEREST REMITTED WITH RETURN.  
LINE 6 - REPORT TOTAL AMOUNT REMITTED WITH RETURN.  
LINE 7 - FILL IN IF RETURN IS LONGER THAN ONE PAGE.

GOING LEFT TO RIGHT, INCLUDE EXEMPT EMPLOYEES ALSO

LINE 8 - LIST NAME OF EMPLOYEE, LAST NAME FIRST.  
LINE 9 - LIST SOCIAL SECURITY NUMBER OF EMPLOYEE.  
LINE 10 - LIST HOME STREET ADDRESS OF EMPLOYEE (911 ADDRESS).  
LINE 11 - LIST MUNICIPALITY (POLITICAL SUBDIVISION) OF RESIDENCE OF EACH EMPLOYEE.  
LINE 12 - LIST ABBREVIATION OF STATE OF EMPLOYEE RESIDENCE.  
LINE 13 - LIST POST OFFICE ZIP CODE OF EMPLOYEE.  
LINE 14 - FOR ANY EMPLOYEE WHO IS EXEMPT FROM PAYING THE TAX ENTER THE EXEMPTION CODE AS STATED IN SECTION 2 BELOW.  
LINE 15 - NA  
LINE 16 - NA  
LINE 17 - NA  
LINE 18 - ENTER THE TOTAL DOLLAR AMOUNT OF ALL TAX WITHHELD FOR THE EMPLOYEE FOR THE QUARTER. THIS AMOUNT EQUALS THE ANNUAL LST RATE FOR THE EMPLOYEE.

SECTION 1 - GENERAL - THE LOCAL SERVICES TAX ("LST") IS LEVIED ON PERSONS WHO ENGAGE IN AN OCCUPATION WITHIN THE MUNICIPALITY AND SCHOOL DISTRICT SHOWN ON THE FRONT OF THIS RETURN. EMPLOYERS ARE REQUIRED TO WITHHOLD AND REMIT THE TAX AND FILE QUARTERLY RETURNS AS PROVIDED HEREIN.

SECTION 2 - EXEMPTIONS - CERTAIN PERSONS ARE EXEMPT FROM TAX: (A) PERSONS WITH ANNUAL EARNINGS EARNED WITHIN THE SHOWN MUNICIPALITY OF LESS THAN THE AMOUNT SHOWN ON THE FRONT OF THIS RETURN. PERSONS WHO WISH TO CLAIM EXEMPTION MUST COMPLETE AND FILE AN EXEMPTION CERTIFICATE FORM ANNUALLY. FORMS ARE AVAILABLE FROM THE MUNICIPALITY, CENTAX OR THEIR EMPLOYER AND MUST BE FILED WITH CENTAX AND THE EMPLOYER. EMPLOYERS MUST MAINTAIN ALL COMPLETED EXEMPTION CERTIFICATES.

SECTION 3 - WHEN TO FILE RETURN AND REMIT TAX - EMPLOYERS MUST REMIT THE LST TAX ON OR BEFORE THE LAST DAY OF THE MONTH FOLLOWING THE END OF EACH QUARTER. RETURNS ARE DUE APRIL 30TH, JULY 31ST, OCTOBER 31ST AND JANUARY 31ST OF EACH CALENDAR YEAR.

SECTION 4 - RATE OF TAX - THE RATE OF TAX IS AS SHOWN ON THE TOP OF THE FRONT OF THIS RETURN AND SHOULD BE WITHHELD AND REMITTED FOR THE PAYROLL PERIOD THAT THE EMPLOYEE FIRST BECOMES LIABLE FOR THE TAX.

SECTION 5 - WITHHOLDING AND PAYMENTS OF THE LST MUST BE CONSISTENT WITH THE EMPLOYER'S ESTABLISHED PAYROLL PERIODS AND THE AMOUNTS AND RATES AS SHOWN ON THE FRONT OF THIS RETURN.

SECTION 6 - FORMS AND INFORMATION - ADDITIONAL LST RETURN FORMS, EXEMPTION CERTIFICATE FORMS ARE AVAILABLE ON CENTAX'S WEBSITE. IF YOU HAVE QUESTIONS, CONTACT YOUR LOCAL CENTAX OFFICE SHOWN ON THE FRONT.